

The RIGHT Track

*Business Solutions...the right way
with the right people*

January 2007—Vol 1, Issue 2

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IMPORTANT!

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BTM's annual User Conference for 2007 information is in this newsletter. Be sure to mark your calendars!

Call or email our Support Department for help with year-end W-2's, 1099's, and closing your year!

Plan to bring anyone who uses your software to the 2007 BTM User's Conference!

GREETINGS!

Welcome to this month's edition of "The Right Track." With this new year comes new schedules to keep, new goals to achieve, and most of all new opportunities to reach. The following quote is a great thought to keep during this new year.

"Gratitude unlocks the fullness of life. It turns what we have into enough, and more. It turns denial into acceptance, chaos to order, confusion to clarity. It can turn a meal into a feast, a house into a home, a stranger into a friend. Gratitude makes sense of our past, brings peace for today, and creates vision for tomorrow." -Melody Beattie

TIDBITS FROM TIM



would like to introduce to you.

Happy New Year to all of you. I trust your new year has gotten off to a great start and that you are still sticking to those resolutions you made for 2007! We have made some of our own New Year's Resolutions here at BTM. One of them is to offer not just better but THE BEST customer service and support possible by making sure we are more proactive in serving you. To better help us accomplish this goal, we have some new team members at BTM we



Haney G. Matani

Haney has recently joined the Sales Department of the BTM Solutions family. He has a B.A. degree in English, and has worked for several charitable organizations in England for five and a half years. He also worked for local authorities and agencies in Plymouth, UK in a freelance capacity as an interpreter and translator. Previously, Haney worked for the International Committee of the Red Cross, the ICRC, for over three years.

IMPORTANT!

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Get the most out of your software by training your new people and updating and refreshing experienced users. Contact us about training! YOU'LL BE GLAD YOU DID!

Don't miss the 2007 BTM User's Conference! We are so excited about all the things planned for you!

FROM ALL OF US AT BTM SOLUTIONS, HAPPY NEW YEAR TO YOU AND YOURS! MAY 2007 BE A VERY BLESSED YEAR!



Susan Kinsey

Susan recently joined the company in December 2006, as an administrative assistant. She has 24 years of accounting experience with Weyerhaeuser Company. Susan also has a degree in Marketing from Mississippi State University. She enjoys country life and watching her son play sports.



Mark Philley

Mark joined the BTM Support Department team in July, 2006. He has a B.S. Degree in Accounting and has eight years of accounting experience and four years of information system administration experience. Mark and his wife have two children - a son, Jonah, and a daughter, Anna Claire.



Robert Barnes

Robert worked with BTM Solutions from 2002 until 2005 and rejoined the team in January 2007. He has over 30 years experience in the information technology industry. The last 10 years he has been involved in the sales of computer hardware and software. Robert has rejoined BTM Solutions as Account Manager for the Jackson, MS. office. He lives in Brandon, MS. with his wife Mary, 3 dogs, and 3 horses.

"I enjoy working in this environment where I have so much interaction with other people. It is also rewarding knowing that I am able to help our clients by providing solutions to everyday business needs."

2007 BTM USER CONFERENCE

Plans are already being made and details are coming together for the
2007 BTM USER'S CONFERENCE
Last year's conference was a great success, but we want to make sure that
we top it this year! Mark your calendars in INK today and be sure you attend this year.



EAGLE RIDGE CONFERENCE CENTER
Hinds Community College
Raymond, Mississippi 39154
eagleridge.hindscc.edu

June 25, 26, 27, 2007

Join the TEAM and meet us there!

Registration information will be sent to you soon. Please be on the lookout and reserve your seat quickly.

TIPS FROM TECH



If you are printing your W2's from a Windows system and you notice that the alignment is slightly off anywhere from 2 - 8 lines, there are a couple of things that you can check. In XX050501, Printer Definitions, look at field 4. This needs to be set as a WD not a WS. If it is already set as a WD or D, then you are OK there. Next go to field 8. In field 8 you have the option of setting up your printer as a Laser or not. If it is, then make sure Single Sheet Feed is set to a Y. Next check your lines per page and for a dot matrix this should be 66 and for a laser this should be 59. That's all for now.

SOFT TALK FROM SOFTWARE SUPPORT

Have you ever had to prove that somebody changed something in a control record? With SouthWare's data auditing system (REV10 and above), all changes to the control records are always logged regardless of company logging or operator logging options. SouthWare also automatically logs special maintenance programs (if a user makes a change in the backdoor it is automatically logged). To view the log file: Go to XX0501, click on "Data Maintenance Auditing" and then "Data Maintenance Auditing Inquiry". You have several options in the inquiry screen to selectively choose which records you would like to see. Below is an example of the logging inquiry where only special maintenance and control record changes are logged.

File Name	Program ID	Operator ID	Date Modified						
File Name/Description	Date	Time	Typ	Field#/Description	Operator	Wks	Program ID	Src	Change
AR02 Open Item File	01/19/07	14:31	Chg	20 Document Date	DEMO	001	AROPENMN	D	"06/01/06" to "07/01/06" Key: 1 94 07/
AR20 AR Control File	01/19/07	14:25	Chg	21 Cash Basis Reporting?	DEMO	001	ARCNTRLM	F	"N" to "Y" Key:
RS31 IS Control File	01/19/07	14:24	Chg	11 Stock Level Chk-OE?	DEMO	001	RSCTLMNT	F	"Y" to "N" Key:
RS31 IS Control File	01/19/07	14:22	Chg	12 Stock Level Chk-POS?	DEMO	001	RSCTLMNT	F	"N" to "Y" Key:
RS31 IS Control File	01/19/07	14:24	Chg	12 Stock Level Chk-POS?	DEMO	001	RSCTLMNT	F	"Y" to "N" Key:
RS31 IS Control File	01/19/07	09:38	Chg	148 Use InTrans for Xlr?	DEMO	001	RSCTLMNT	F	"Y" to "N" Key:
RS31 IS Control File	01/19/07	09:33	Chg	153 Use Pick/Ship Proc?	DEMO	001	RSCTLMNT	F	"Y" to "N" Key:
RS31 IS Control File	01/19/07	09:33	Chg	154 Batch Sel Ship Items?	DEMO	001	RSCTLMNT	F	"Y" to "" Key:
RS31 IS Control File	01/19/07	09:33	Chg	156 Ord Create Email Tmp	DEMO	001	RSCTLMNT	F	"ORDERENT" to "" Key:

Also, if you are still using an older revision of Southware, please give us a call to discuss upgrade options. As you may know, Southware did not release any W2 changes to revisions prior to Rev.9. Next year, they will not release any updates to revisions prior to Rev.10, and so on, as they are currently on an annual release program.

Once again, from the entire family at BTM we wish all of you a very successful and prosperous new year! Thank you all for partnering with us; we look forward to working together in the future.



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